

6. TECHNICAL CONSULTANT DOCUMENTATION

Employee: _____

Dept: _____

Per Federal law (CLIA) and Accreditation Organization (CAP) standards:

- CLIA Lab/POCT Director must approve and delegate Technical Consultants, in writing.
- Only Technical Consultants may perform competency assessment for testing personnel performing moderate-complex testing.
- Technical Consultants must have documented evidence indicating education and experience qualifications, successful completion of annual competency assessment for point-of-care testing, as well as documented Technical Consultant (TC) training and annual TC competency assessment thereafter.

Requirements for a Technical Consultant

Documented evidence of individual's education (i.e., diploma/transcript) meeting TC requirements which at minimum comprises a bachelor's degree in a chemical, physical, biological, or clinical laboratory science. Yes No

Documented evidence that individual has at least 2 years of experience in non-waived point of care testing.

- Indicate the POC test system(s) that the individual has successfully completed training and competency assessment (for at least 2 years):

Technical Consultant Responsibilities:

- Understand the difference between POCT training versus competency assessment.
- Understand accrediting body requirements for testing personnel training and competency assessment.
- Train testing personnel on approved POC test systems and assures that all staff members are trained to perform tests accurately, report results promptly, accurately, and proficiently.
 - Completes POCT training form; sends the training form with testing personnel diploma to POCT office for filing.
- Evaluate the competency of the testing personnel and assure that all staff members maintain their competency to perform tests accurately, report results promptly, accurately, and proficiently.
 - Completes POCT competency assessment form for each testing personnel and returns to POCT office for filing.
 - Understand that if testing personnel fails to successfully and independently demonstrate competency, this must be documented on the POCT competency assessment form. The user is required to complete re-training prior to patient testing, with reassessment of competency within 6 months of the original competency assessment date, or revocation of testing privileges.

By signing, trainee indicates understanding of Technical Consultant role, responsibilities, and requirements.

Employee: _____

Date: _____

POCC Technical Consultant: _____

Date: _____

By signing, CLIA Lab/POCT Director is delegating employee as Technical Consultant with roles and responsibilities indicated above.

CLIA Lab/POCT Director: _____

Date: _____