

**OVERVIEW**

**<Insert short paragraph overview about what the activity is and the activity's format>**

**LEARNING OBJECTIVES**

**<Include the following information: 3-4 objectives recommended>**

*At the end of this activity, participants will be able to:*

- *<Insert Learning Objective 1>*
- *<Insert Learning Objective 2>*
- *<Insert Learning Objective 3>*
- *<Insert Learning Objective 4>*

**TARGET AUDIENCE**

**<Insert list of this activity's target audience/who it is for>**

**LEARNING LEVEL**

**<Indicate the learning level of the activity from the following selection: select only one>**

- *Beginner: Entry Level; no prior knowledge of subject necessary*
- *Intermediate: Refresher course; some basic knowledge required—for the experienced staff technologists with some years of experience*
- *Advanced: Highly technical; for those with current skills/knowledge and extensive experience in a specialty area*

**COURSE OUTLINE AND LISTING OF FACULTY**

**<Insert course outline and faculty listing>**

**DISCLOSURE POLICY**

**<Include the following information>**

*The faculty, committee members, and staff who are in position to control the content of this activity are required to disclose to learners any relevant financial relationship(s) of the individual or spouse/partner that have occurred within the last 12 months with any commercial interest(s) whose products or services are related to the continuing education content. Financial relationships are defined by remuneration in any amount from the commercial interest(s) in the form of grants; research support; consulting fees; salary; ownership interest (e.g., stocks, stock options, or ownership interest excluding diversified mutual funds); honoraria or other payments for participation in speakers' bureaus, advisory boards, or boards of directors; or other financial benefits. The intent of this disclosure is not to prevent planners with relevant financial relationships from planning or delivering content, but rather to provide learners with information that allows them to make their own judgments of whether these financial relationships may have influenced the educational activity with regard to exposition or conclusion. All disclosures are reviewed and resolved or managed all identified conflicts of interest, as applicable.*



**The following planners and faculty reported relevant financial relationship(s):**

- <Insert faculty Name, Degree>  
<Insert Commercial Entity, Faculty Relationship>

**The following planners and faculty reported no relevant financial relationships:**

- <Insert faculty Name, Degree>

**<If no faculty reported relevant financial relationships, please use the following statement>**

*All faculty reported no relevant financial relationships.*

### ACKNOWLEDGMENT OF COMMERCIAL SUPPORT

**<If the activity does not have commercial support, please include the following statement>**

*This activity is not supported by educational grant(s) or other funds from any commercial supporter.*

**<If the activity does have commercial support, please list the supporting companies in accordance with your organization's commercial support agreements.**

### ACCREDITATION STATEMENT

**<Once the activity is approved, please provide the following statement to your learners with the information provided by the ACCENT® Accreditation Coordinator>**

*This activity is approved for X.X ACCENT® continuing education credits. Activity ID# XXXX. This activity was planned in accordance with ACCENT® Standards and Policies.*

### SUCCESSFUL COMPLETION STATEMENT

**<Include the following statement>**

*Verification of Participation certificates are provided to registered participants based on completion of the activity, in its entirety, and the activity evaluation. For questions regarding continuing education, please email [education@aacc.org](mailto:education@aacc.org).*

### SYSTEM REQUIREMENTS

**<Include the following statement>**

*To claim continuing education credit, participants must have access to a computer or mobile device with an Internet connection and use an up-to-date version of any major Web browser, such as Internet Explorer 10+, Firefox 32+, Safari, or Google Chrome 37+. In addition, cookies and JavaScript must be enabled in the browser's options. **You must have an account with AACC to complete the evaluation and claim your credit. You may create a complimentary account <https://www.aacc.org/account/registration>***

**RELEASE DATE:** <Insert Activity Start Date>

**EXPIRATION DATE:** <Insert Expiration Date> (note that typical ACCENT® accreditation expires one year after the activity's release date)